



**BMR**  
SOLUTIONS

# TIMESHEET

Week Ending

**PLEASE COMPLETE AND RETURN THIS TIMESHEET NO LATER THAN 10.00am  
THE FOLLOWING MONDAY SIGNED BY THE CLIENTS REPRESENTATIVE**

Temps Name .....

Week commencing Saturday .....

	START	LUNCH	FINISH	Basic Hours	Overtime
SATURDAY					
SUNDAY					
MONDAY					
TUESDAY					
WEDNESDAY					
THURSDAY					
FRIDAY					
<b>Holiday</b> If you have taken holiday, and are eligible to be paid for it, please mark as "Paid Holiday" in the rows above, and dictate the amount in the box. For example - "x" days paid holiday or £"x".			Number of days ..... <b>or</b> Amount .....		
TEMP'S SIGNATURE .....  DATE .....			TOTAL HOURS WORKED		

Client: .....

Address: .....

.....

.....

## **NOTICE TO CLIENTS**

We certify that the above-mentioned temporary worker has attended for assignment with us at the stated times and to our satisfaction. We agree to be bound by The Terms and Conditions of the Company.

Signed ..... Print Name .....

## **NOTICE TO TEMPORARY WORKER**

Should the Temp have any queries regarding pay, please contact BMR Solutions at  
 BMR Solutions Ltd, Unit 5.15, Paintworks, Bath Road, Bristol, BS4 3EH  
 Tel: 0117 971 4700 Fax: 0845 017 9533

## **IMPORTANT INFORMATION**

Part 1 (White) return to Agency, Part 2 (Yellow) retained by client, Part 3 (Pink) retained by Temporary